

The APEC Voices of the Future Aotearoa New Zealand delegation is supported by The Virtual Trade Mission (NZ) Trust (the Trust), a Charitable Trust made up entirely of volunteers. The below relates to activities managed by the Trust.

## Conditions of application

1. The information requested in the application form will be used for assessment purposes. All personal information collected during the application process may be made available to members of the selection committee.
2. The Trust will normally hold documents about selected applicants for the duration of the programme.
3. Consistent with the provisions of the Privacy Act applicants have the right of access to information held about them. Applicants also have the right to request the correction of information held about them.
4. The Trust wishes to recognise selected applicants and to be kept informed about the progress of the students they have supported. In accepting this opportunity, you authorise the Trust to release information and promotional material about the APEC Voices programme and your experience of it.
5. Participation in APEC Voices of the Future is completely voluntary, and the Trust and its programme partners should not be held liable for any damages, losses, or related claims as a result of an unforeseeable or unavoidable acts and risks surrounding travel.

## Regulations

1. Selected applicants will be known as the New Zealand delegates of APEC Voices of the Future.
2. Selected applicants must be in possession of a valid passport to travel at the time of the programme and agree to follow regulations set by the countries to be visited.
3. Selected applicants will be provided with the following at no cost for their full participation in the programme:
  - Transport to and from in-person activities (this refers to domestic or international flights when required; when flights are required, members will be responsible for getting themselves to their local airport and back home from the local airport)
  - Hotel accommodation (generally twin-shared, unless stated differently) if an overnight stay is required
  - All in-activity expenses, including meals
  - Course materials
4. Anything outside of this package shall be borne by the participants, including:
  - Travel insurance, vaccination, and visa costs if applicable
  - Any gifts you may wish to give to other delegates as part of the programme
5. Selected applicants must attend and present at orientation, if requested, are prepared to complete a reflection task of their experience and cooperate with any promotional publicity related to APEC Voices of the Future which may be provided in form of a communication briefing. In accepting this opportunity, you also agree to acknowledge the Trust when sharing your experience about the programme, e.g. tagging relevant social media handles when posting online.
6. Selected applicants must be available for participation in the full programme leading up to the APEC Summit, as well as a debriefing session following the Summit. Selected applicants also agree to share their experience and insights at agreed events following the Summit and with future delegations by mutual agreement.
7. Selected applicants will be required to provide the Trust with regular surveys and feedback (guidelines will be provided).
8. The programme is available only to New Zealand citizens or permanent residents.
9. The programme is available only to participants aged 18-24.
10. Application closing date: 4 August 2024, unless otherwise stated.
11. The Trust has power to amend or vary these terms and conditions.